REPUBLIC OF CAMEROON
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MINISTRY OF EMPLOYMENT AND VOCATIONAL TRAINING

MINISTER'S CABINET

RÉPUBLIQUE DU CAMEROUN
Paix – Travail – Patrie

MINISTÈRE DE L'EMPLOI ET LA FORMATION PROFESSIONNELLE

CABINET DU MINISTRE

N° 0146 — 15 SEPT 2026

CIRCULAR LETTER No. _____ /LC/ MINEFOP/CAB OF _____

CONCERNING ONLINE DATA ENTRY FROM TECHNICAL AND VOCATIONAL TRAINING INSTITUTIONS ON THE CAMEROON TECHNICAL AND VOCATIONAL TRAINING OPPORTUNITIES PLATFORM (CAM-TVET)

To

- **All Regional Delegates of Employment and Vocational Training;**
- **All Regional Inspectors of Training;**
- **All Divisional Delegates of Employment and Vocational Training;**
- **All Heads of Public and Private Technical and Vocational Training Institutions.**

The Cameroon Government secured funding from the International Development Association (IDA) for the Secondary Education and Skills Development Project (SESDP), which aims to improve equitable access to quality secondary education and market-relevant technical and vocational training, with a focus on girls. It is jointly implemented by the Ministry of Employment and Vocational Training (MINEFOP) and the Ministry of Secondary Education (MINESEC), with other key stakeholders including the Ministry of Livestock, Fisheries and Animal Industries (MINEPIA) as well as the Ministry of Agriculture and Rural Development (MINADER).

One of the Project's objectives is to improve access to information on technical and vocational training programmes in Cameroon. To that end, a digital platform (**CAM-TVET**) showcasing these opportunities has been developed and is accessible at **www.traininginformation.cm**, along with a companion mobile application, downloadable on the platform and via Play Store.

The platform targets a diverse audience: policymakers and authorities responsible for technical and vocational training, technical and vocational training seekers, companies, Non-Governmental Organisations, researchers and consultants in the field of technical and vocational training, as well as promoters of technical and vocational training institutions.

It aims to provide vocational qualification seekers with information on training opportunities available nationwide, offering a comprehensive directory of training institutions, their locations, specialities, fee structures, programme duration, curricula, and other relevant details.

Besides informing the public, the platform is a valuable tool for raising the national and international profile of the featured institutions.

However, getting this information online requires heads of Technical and Vocational Education and Training (TVET) institutions to upload their data directly to the platform.

Given the functional requirements, and to ensure the platform remains up to date and relevant to its target audience, it is crucial to clearly define the roles and expected contributions of each primary stakeholder. Equally important is identifying the supporting stakeholders to mobilise for technical coordination, regional facilitation, and operational supervision of this data-entry process.

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I. All Regional and Divisional Delegates of Employment and Vocational Training

Regional and Divisional Delegates shall be the administrative linchpins of the CAM-TVET platform data-population process. They shall be responsible for:

- Maintaining an up-to-date inventory of approved public and private training institutions in their jurisdictions;
- Raising awareness among TVET heads about the need to enter their institutions' data online;
- Ensuring that all TVET heads have an active account and regularly update their institutions' information;
- Verifying during field visits that institution heads are populating the platform;
- Working with regional counterparts from MINESEC, MINEPIA, MINADER, MINPROFF, and MINJEC to drive data input from TVET institutions under their supervision;
- Designating the Regional or Divisional Head of Vocational Training and Career Guidance as the Focal Point to coordinate and support platform data entry within their purview;
- Promoting the platform during events attended by their services;
- Reporting, on a regular basis, any challenges encountered to the platform management team at the National Observatory of Employment and Vocational Training (ONEFOP);
- Requiring private training centres to enter their data online for the current year prior to processing their approval renewal or national examination files.

II. All Regional Inspectors of Training

They shall be responsible for:

- Sensitising TVET institution heads to the importance of entering your data online;
- Verifying during field visits that heads of institutions within their jurisdiction are populating the platform;
- Reporting, on a regular basis, any challenges encountered to the platform management team at the ONEFOP;
- Raising platform awareness at events attended by your services.

III. All Heads of Public and Private Vocational Training Institutions

They shall be responsible for:

- Maintaining a platform user account linked to your institution;
- Logging in and completing the required information in the online forms;
- Ensuring consistency of their data entries;
- Confirming the accuracy of information provided;
- Reporting, on a regular basis, any issues to the focal point or ONEFOP administration.

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IV. To All MINEFOP-designated Platform Administrators

They shall be responsible for:

- Reviewing TVET data submissions for consistency;
- Correcting any errors identified;
- Approving or rejecting accordingly.

V. Final Provisions

I hereby invite all stakeholders to take necessary measures, within their respective purviews, for a prompt, cohesive, and effective implementation of these instructions, in accordance with the attached Online Data Entry Guide for TVET.

The Inspector General of Training and the Director of Vocational Training and Guidance shall be responsible for ensuring full compliance with the approved guidelines.

The ONEFOP Permanent Secretary shall provide technical supervision of platform data entry and produce regular reports on platform usage by TVET institution heads and the public.

Strict adherence to these guidelines is mandatory, and I rely on your commitment and professionalism to ensure that CAM-TVET platform delivers the expected Technical, Vocational, Education and Training information to the public. /-

Yaounde, 15 SEP 2026

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REPUBLIC OF CAMEROON
MINISTRY OF EMPLOYMENT AND VOCATIONAL TRAINING

MOUNOUNA FOUTSOU
MINISTER OF EMPLOYMENT
AND VOCATIONAL TRAINING

Copies to:

- *Inspector General of Training;*
- *Director of Vocational Training and Guidance;*
- *ONEFOP.*

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